



Serving Boone, Merrick, & Nance Counties

Functional Needs Registry

Privacy of Information Policy

The Functional Needs Registry takes every precaution to protect the privacy of personal enrollment information in both written and electronic forms.

Use of Information: Enrollment information will only be used for the purposes of:

- Advanced planning and preparedness for a local emergency.
- Guiding search and rescue personnel to those who will urgently need care.
- Providing appropriate medical treatment, care, and shelter.
- Reuniting loved ones and care providers after the emergency.

Your name and the precise location of your residence will be shared in advance with law enforcement, fire, and search and rescue personnel to be ready them to respond to an emergency.

When Functional Needs Registry activates emergency operations some or all of the enrollment information collected may be shared on a need to know basis with the organizations that will be actively responding to the emergency.

Those organizations include law enforcement, fire, search and rescue, emergency medical transportation, hospitals, health and human service agencies, and public utilities.

Security of Personal Information: The Functional Needs Registry does not sell, rent, or publish enrollment information. Enrollment information will not be revealed to any unaffiliated third parties for their independent use, except if required by law.

Personnel who are authorized to access enrollment information are specially trained and required to strictly adhere to procedures that protect the privacy of information.

Computer information is managed by data processing professionals and protected by all appropriate safeguards to secure the information system from any foreseeable threat to its security.

Your Rights: As an individual enrolled in the Disaster Registry, you have the right to:

- Examine your enrollment information to ensure it is accurate and up-to-date.
- Be informed of any unauthorized violation of privacy.
- Know of any changes in policy related to the privacy of your information
- Withdraw from Disaster Registry at any time and have all your enrollment information completely removed.

If you have any questions regarding your privacy, please contact Region 44 Emergency Management at 308-536-4443.